



Agenda for the meeting of Parishioners to elect Church Wardens to be held on Sunday 14th May 2023 at 10.45am

Chair Revd Andrew Dand

- Apologies for absence
- Minutes of the meeting of Parishioners held on Sunday 22nd May 2022
- Matters arising if any
- Election of Church Wardens

Agenda for the Annual Parochial Church Meeting (APCM) to be held on Sunday 14th May 2023

Chair: Revd Andrew Dand

- Apologies for absence
- Minutes of the APCM held on 22nd May 2022
- Matters arising
- Presentation of the Annual report
- Presentation of Electoral Roll
- Treasurer's report for the year ending 31 December 2022
- Appointment of auditor
- Election of PCC members and Deanery Synod rep
- Noting of sides-persons

Sides-persons

10.30am service

Carol Collison; Mark Cosstick; Sally Jackson; Edsel Jodhan; Phil Phelan; David Simmons;
David Whitestone

PCC members during 2022/23

Andrew Dand (chair) Camille Adams, Tim Barnes, Beryl Bevan, Helen Cosstick, Chris Cosstick, Simon Croyden (resigned 8th August 2022), Susy Dand, Neil Davies, Hannah Foxcroft, John Hennessy, Edsel Jodhan, Phil Phelan, Frances Scott, Dave Sebuyira, Helen White

Ex officio: Andrew Dand; Tim Barnes; Gareth Bevan; Susy Dand

Co-opted: Helen Cosstick

Standing Committee during 2022/23

Camille Adams, Andrew Dand, Tim Barnes, Beryl Bevan, Gareth Bevan, Chris Cosstick



Minutes of the meeting of Parishioners to elect Church Wardens held on Sunday 22nd May 2022

Chair Revd Andrew Dand

The meeting was held in church and on Zoom

- Apologies for absence for both meetings:

William and Mervat Hepper, Gilly & Bob Clarke, Pam Douglas, Yvonne Johnson

- Minutes of the meeting of Parishioners held on Sunday 23rd May 2021

These were accepted as an accurate record of the meeting

- Matters arising if any

None

- Election of Churchwardens

There were 2 nominations – Tim Barnes and Gareth Bevan. Both were elected.

Thanks were expressed to Helen White for her 8 years serving as a church warden. She has been an incredible rock as a churchwarden. Her wisdom, kindness and caring shows that she loves the Lord.

Helen responded that she has loved the role and had a terrific time serving God and St Mary's with a great leadership team and a fantastic PCC.

Minutes of the Annual Parochial Church Meeting (APCM) held on Sunday 22nd May 2022

Chair: Revd Andrew Dand

- Minutes of the APCM held on 23rd May 2021

Accepted as an accurate record of the meeting

- Matters arising

None

- Presentation of the Annual report

- We have established new ways of worshipping and have a new congregation online.
- We get around 60 adults live online and others who watch later. This has been stable since the autumn.

- The PCC were working on a vision process but this was put on hold during the pandemic.
- We have re-started the children's work. A new team grew out of the online Junior Church. Junior church has been reshaped and that is bearing fruit
- We now need to find a way forward to work with the youth.
- We have more adults now than in 2019 but we still have a lot of rebuilding work to do.
- We need to be flexible and do things differently.
- Discipleship and mission activities are a big part of who we are.
- Andrew said he was indebted for the gracious understanding of the congregation. Some other churches have not seen this.
- Helen Cosstick commented on the Eco church work. David Sebuyira's team have secured the bronze award. This initiative is extremely important.
- We have also adopted the Grove as our local mission partner. [The Grove](#)
- Andrew said he welcomed questions which is especially important in a time of change. We need to have adult conversations in a Christlike way.
- Yvonne Johnstone thanked the Clergy and Church Leadership team for enabling church to continue and evolve during and post the pandemic.

• Presentation of Electoral Roll – 133

Three less than last year – with some people joining us and some leaving.

• Treasurer's report for the year ending 31 December 2021

Chris Cosstick presented a summary of main points of the accounts

- The income for 2021 was up from 2020, and church giving has remained the same. Chris thanked people for maintaining their giving during this difficult time.
- The hall rental is higher than expected due to the vaccine centre. We provided this resource to the community, and we received rent from Remedy Pharmacy.
- Expenses for 2021 are considerably less than 2020. This is primarily due to a reduction in the money we pay to the Common Fund (which allows the diocese for example to pay clergy and support other churches in need). The Diocese agreed for us to reduce our contribution from £85k to £60k for 2021. However, by the end of the year we were able to add a top up payment of £6k. This concession is in place for 2022 but for 2023 the expectation is that we will need to revert to our original payment level.
- The Hall kitchen refurbishment in 2020 cost £14,777
- The PCC sets a budget at the start of the year. We have done well in not overspending in any particular area.
- The overall result for all funds for the year ending December 2021 is a surplus of £13,882 against a deficit of £11,475 the previous year. This improvement is mainly due to the reduced Common Fund payment.
- The general and hall fund combined gives a surplus of £18,351 as against a deficit of £321 last year. The hall income helps us do our church work. This surplus was used in part to top up the reserves fund by £12k. The Charity Commission recommends charities hold a reserve fund to have something to fall back on. We had to draw on it last year and so have topped this up back to £27k.
- We receive £7.5k a year from the Hobbayne Charity for our fabric fund. We used £12.8k last year for repairs to the church stonework. There is now £25k in this fund.
- We also set up a recovery fund of £2k in 2020 which allowed us to improve our technical equipment. It is hoped to spend a similar amount in 2022.
- There is £14k in the hall fund. Work needs to be undertaken on the windows.
- There are some smaller funds totalling £5,529, bringing the total fund balances to £74,153 – which is the exact amount in the bank.
- Thanks were expressed to Mervat for her work on the planned giving, including claiming Gift Aid from the HMRC

- Also, Yvonne Johnson, the treasurer before Chris who has been meeting with Chris once a month to input accounts into the computer system.
- Helen White has also kept a watching brief over the finances for the last 12 months.

• Appointment of Independent Examiner (auditor)

We appointed Kevin Ogilvie of Charity Bookkeeping and Examination Services 2 years ago and he is willing to carry on. Proposed by Sue Cosstick and seconded by Tim Barnes. All in agreement.

• Election of PCC members

Tamsyn Kent and Susan Powrie have come to the end of their second term of three years on the PCC and now need to take a year's break.

There were 4 vacancies on the PCC and 6 candidates This means that an election was necessary.

The result was that John Hennessy, Camille Adams, Frances Scott and Helen White were elected on to the PCC for 3-year terms.

• Noting of sides-persons

10.30am service

Carol Collison; Mark Cosstick; Sally Jackson; Edsel Jodhan; Phil Phelan; David Simmons; David Whitestone

PCC members during 2021/22

Tim Barnes; Beryl Bevan; Gareth Bevan; Chris Cosstick; Simon Croyden; Neil Davies; Hannah Foxcroft; Edsel Jodhan; -Tamsyn Kent; Phil Phelan; Susan Powrie; Dave Sebuyira;

Ex officio: Andrew Dand; Tim Barnes; Helen White; Susy Dand

Co-opted: Helen Cosstick

Standing Committee during 2021/22

Andrew Dand, Tim Barnes, Beryl Bevan, Chris Cosstick, Susan Powrie, Helen White